



AITKIN COUNTY ASSESSOR

Aitkin County Government Center
307 2nd Street NW, Room 310
Aitkin, MN 56431

assessor@co.aitkin.mn.us
Phone: 218-927-7327
Fax: 218-927-7379

MEMO

June 8, 2022

To: County Board of Commissioners
Jessica Seibert, County Administrator
Kirk Peysar, County Auditor

From: Mike Dangers, County Assessor

Re: 2022 County Board of Appeal and Equalization

Please find attached to this memo, the packet of information prepared for the 2022 County Board of Appeal and Equalization. As of the date of this document, there are ten appointments starting at 4:10pm.

While these ten appointments were made by owners that have planned to appear in person, they can still make an appeal without being present. It is important to note that the times listed on the agenda are the times that were given to the property owners by the Assessor's Office Staff. If the meeting moves more quickly than expected, I respectfully ask the Board to wait for property owners. Often times, this meeting involves owners and taxpayers that have never appealed to the County Board before and are unfamiliar with the process.

Also attached is an updated Rules of Procedure for County Board of Appeal and Equalization. The Board may make changes to these if necessary.

The Minnesota Department of Revenue publishes a Board of Appeal and Equalization Handbook. This material is covered by the mandatory training that at least one Board member must take once every 4 years. I will plan to have a copy available at the Board meeting to refer to if we need direction on a specific topic. I will also ask that the County Attorney be present at this meeting as he was in the past.

If we receive appointment requests up until meeting time on Tuesday June 14, we will prepare the supporting information as completely as we can given the time constraints.

Please contact me with any questions.